

Knowledge Sharing and Training Program

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____

City State ZIP Code

Cell: _____ Email _____

Training for: _____

Please tick at appropriate: Professional _____ Post Graduate Student _____
: Graduate Student _____ Diploma Student _____
: Please specify if others _____

Have you ever taken above training anywhere else? YES NO If yes, where? _____

Preferred Time of Training: Mornings _____ Evenings _____ Weekends _____

Professional's Details

Company Name: _____

Designation: _____ Years of Professional Experience: _____

Training Organized by Company? YES NO

Indicate specific areas of interest to accommodate in Training:

Knowledge Sharing and Training Program

Terms and Conditions

Participant to switch off their mobile or put it on Silent mode while entering into training session.

For group or individual training, participant should ensure to attend pre-decided schedule of training. Safe Consultants will not repeat session due to absence of participant.

Participant to bring their own note book dedicated for the training session along with three color pen and pencil.

Exercise provided must be performed / completed by the participant before resuming next session. Safe Consultant does not include hands on training on any software and hence it is self-duty of participant to practice and complete exercise before attending next session.

All participant should maintain discipline while entering and leaving the premises.

Only in case of Company/ Institution organizing the training, Certificates to Participants will be provided. Company/ Institution to provide Letter of Appreciation on successful completion of training to Safe Consultants.

Complete fees for training to be paid during registration.

Fees will not be refundable due to irregularity of participant for attending training. Replacement is not allowed.

Fees will be refunded considering valid and genuine reason. Final decision will be taken by Safe Consultants.

Participant can bring their own laptops during training session. No workstation or laptops will be provided to participant during training session.

All payment shall be done by Cheque only, in favor of "Safe Consultants"

Safe Consultant holds the right to suspend training session due to non-availability of professional instructor. However, the same will be done only in emergency cases.

Fees of each training session and participant varies based on their enrollment criteria. Participants are requested not to raise query related to fees on comparison basis.

Participants/ Company/ Institution will not be provided with any training materials. Participant should not ask for any soft materials. Training module is designed in such manner that does not require any material. However, some of supporting materials will be circulated by email / hard copy during training session.

It is understood that participant is aware of pre-requisites knowledge required for understanding of subject to link with the training subject. Safe Consultant however, will sensitize in advance of the required theoretical knowledge for upcoming training session.

To be filled by Safe Consultant

Training for:

Fees:

Cheque no:

Time of Training:

Training Start date:

Training Completion date:

Feedback on Participant's Performance during training:

Poor _____ Good _____ Very Good _____ Excellent _____